



Bournheath Parish Council  
Parish Council Meeting  
Tuesday 29<sup>th</sup> September 2015, 7.30pm  
Bournheath Village Community Centre,  
Claypit Lane, Bournheath

**Councillors present** Stuart Hall (Vice-chairman), Keith Drew, Brian Lodge, Carolyn Marshall  
**In attendance** BDC Belbroughton & Romsley ward representative: C Allen-Jones  
One member of the public  
Clerk: Gill Lungley

**In the absence** of the Chairman, the vice-Chairman chaired the meeting.

- 15/09/01 Apologies**  
Apologies for absence were received from Karen May (Chairman), John Cross, Steve Westwood for the reasons stated in the signing-in book.
- 15/09/02 Declarations of interest**  
Cllr K Drew declared an interest as a member of CAMRA regarding the discussion on the Community Asset Register, minute no. 15/09/9d below
- 15/09/03 Dispensations requested**  
Cllr K Drew submitted a dispensation request relating to an Other Disclosable Interest in his role as a member of CAMRA seeking to be allowed to stay in the meeting, speak and vote on matters relating to nomination of community assets.  
Members agreed to this dispensation request.
- 15/09/04 Public Participation / Question Time**  
**Member of the public** As the owner of land adjacent to the site that is subject to an application for planning permission (ref 15/0746) the member of the public asked whether the land was considered 'brown field'.  
**It was agreed** to bring this agenda item forward for members to consider at this point: Agenda item 10a. Application ref: 15/0746; proposed new bungalow on existing scrapyard land at the rear of 28 Dodford Road, Bournheath.  
**It was agreed** to comment as follows: It is noted that this site is outside the Bournheath village envelope as identified in the last District Plan, however the current use would imply the site is now 'brownfield' and the building of a new residential bungalow here would provide a visual improvement over the current use. However members would not want to see the village envelope compromised in advance of a review of the Green Belt, and would not wish the granting of permission in this case to create a precedent that would then allow further development of the site.  
There are also concerns regarding the sewerage system which at this point is believed to now be at capacity, any additional connections in to the system may lead to over-burdening of the system and failure to work effectively. Severn Trent Water are aware of the situation and it is believed they are working on a solution, but this has yet to materialise.
- 15/09/05 County Councillor and District councillor reports**  
**Sheila Blagg**, Worcestershire County Council member for Woodvale Division, was unable to attend but had provided reports for both September and October, circulated to members.  
**Coun Christopher Allen-Jones**, BDC's Belbroughton and Romsley ward, commented as follows:

- The parish council should consider the preparation of a Neighbourhood Development Plan due to the twin threats of a Green Belt review and of Birmingham City Council's quest for development land.
- The question of whether Bromsgrove DC is to join with neighbouring authorities to create a greater Birmingham authority is still being negotiated.
- It has been announced that Waitrose are to develop Bromsgrove town centre's market site.
- With regard to the application for an incinerator bottom ash facility on Sandy Lane, Fairfield, it was recommended that the obtaining of evidence was key.
- There is to be a review of un-adopted roads across the district.

**15/09/06 Reports from Community associates**

- a) **Parish Paths Warden:** no report
- b) **Neighbourhood Watch Co-ordinator:** Bryan Hewett had nothing exceptional to report and was trying to re-instate the weekly updates.
- c) **Wildmoor Residents:** no report
- d) **Bournheath Village Community Centre:** Cllr K Drew reported: -
  - New chairs had been delivered and the storage of them had led to committee discussions regarding external storage container.
  - Quotes requested from contractors for improvement works had not been forthcoming and support funding is to be sought along with professional advice.
  - Access arrangements to the playing field via the car park need to be made clear along with a sign on the gateway stating 'Keep clear – Access required'.
  - The Quiz Night had gone better than feared but there was a query about whether the Halloween event would go ahead.
  - The AGM is to be held on 19/11/2015.
  - The Christmas Fayre is to be held on 28/11/2015 (with parish council coffee morning).

**15/09/07 To confirm the accuracy of the minutes of the meeting held 29/07/2015**

The minutes of the meeting held 29/07/2015 were accepted as a true and accurate record of what took place and signed.

**15/09/08 Chairman's Report**

Cllr May had sent apologies for absence from this meeting.

**15/09/09 Progress reports from the Clerk:**

1. **Parish Lengthsman** – continues to maintain ditches and verges and records the VAS count.
2. **Defibrillator** The decommissioned telephone box in Dodford Road had been re-glazed and the defibrillator cabinet and kit are now in place. The forms had been submitted to the ambulance service to register the kit along with a request for training but to date had received no response. Training would be made available to all residents and arrangements would be made when the kit is registered.
3. **Community Asset List (CAL)** The request to add Bournheath Chapel to the CAL had been denied by the district council on the grounds that it had not been used for the benefit of the community apart from as a place of worship.
4. **Review of Community Asset List** Members confirmed they would like to add New Inn to the CAL.
5. **PACT meeting** The date is yet to be confirmed with PC Kelso.

Items carried forward: outdoor exercise equipment, Community Speed Watch, Neighbourhood Planning

**Items of correspondence**

- Weekly updates from Police and Crime Commissioner
- Weekly updates from County Association of Local Councils
- Weekly District-wide planning lists and County-wide road works lists

- Green Deal, insulation, extended deadline
- IBA application at Sandy Lane, notes of meeting held 10/07/15
- WM Police Citizens Academy (posters) and invite to attend
- National Speed and Road Safety Awareness - members asked to nominate a road.
- Combined authority, West Midlands consultation
- Training opportunities
- WCC Highways – winter bulletin
- Living Well – Winter Health campaign
- Came and Co. Insurance, quarterly newsletter

**15/09/10 Planning**

- Planning application ref 14/0746 had been considered above, minute no. 15/09/04.
- The following Local Planning Authority decisions were noted.
  - LPA Decision re Claypit Lane stables 15/0313; permit
  - LPA Decision re Meadow View Wildmoor Lane 15/0498; permit
 The following decision of the Planning Inspector was noted:
  - Badgers Bank appeal decision; appeal allowed
- The enforcement officer's comment relating to Valley Lodge 'encroachment' concerns was that "The development is in accordance with the approved plans and the materials discharged".  
Members asked for the planning enforcement officer to look into the use of the field in Fairfield Road that appears to be used for equestrian purposes involving un-screened veterinary procedures.

**15/09/11 Governance**

- Local Council Award Scheme (LCAS)**  
Members reviewed the requirements for the LCAS and agreed to seek accreditation at 'Quality' level. The Annual Plan 2015/16 was revised and approved; a Staff Appraisal policy would be required.
- Policy Review calendar** will be considered at the next meeting.

**15/09/12 Community Emergency Planning forum**

Cllrs K Drew and C Marshall agreed to attend this event at Bromsgrove DC on 28/10/2015 6pm - 8pm.

**15/09/13 Proposed West Midlands Combined Authority**

The Parish Council had been notified on 14/09/2015 of a consultation being undertaken by Bromsgrove DC on the suggestion they join the proposed West Midlands Combined Authority, but although the consultation period had now closed before the parish council had opportunity to comment, scant information had been made available, making it difficult to comment with any confidence.

**15/09/14 Environmental Matters**

- It was noted the hedge at the village hall and playing field had been cut; it was suggested that the village hall's hedge fronting Claypit Lane should also be cut back.
- It was noted the grass around the perimeter of the playing field had not been cut, meaning it looked untidy around the bench seats, play equipment and litter bins.
- It was noted there are two trees in Rocky Lane that are failing and should be replaced; it was suggested to replace with flowering specimen trees with one in Rocky Lane and one on Tuppenny Cake traffic island.
- It was agreed** to spend up to £150 on spring flowering bulbs for planting throughout the parish.
- It was noted flowers in the planter in Mount Road hide the road name sign.

**15/09/15 Christmas Celebration**

It was agreed to review arrangements in preparation for the carol singing event to be held at Bournheath Village Community Centre on 11/12/2015.

**15/09/16 Finance:**

- a) The meeting was advised of the current financial situation.
- b) Members approved the payment of £35.54 towards the Clerk's attendance at the Clerks Conference in Hinckley on 15<sup>th</sup> – 17<sup>th</sup> October which supports continuing professional development.
- c) Members agreed to the payments as per schedule below.

**15/09/17 Date and time of next meeting**

Parish Council meeting Tuesday 27/10/2015, 7.30pm

This meeting ended at 10.30pm.

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**Chairman, Bournheath Parish Council**

.....  
**Date**

Bournheath Parish Council

**Receipts and Payment Schedule, August/September 2015**

Aug	Name and reason	Income	Chq no.	Exp Total	vat
18	JRB Enterprise Ltd - dog-waste bags bulk buy		300214	441.00	73.50
19	GJH Electrical - defib installation		300215	210.00	35.00
20	ICO - data protection registration 2015		d/d	35.00	
21	Salary, August		s/o	279.98	
		<b>5,544.38</b>		<b>6,220.69</b>	<b>453.24</b>
<b>September</b>					
22	BVCC - 6 months hall hire		*300251	136.00	
23	Lengthsman, Jul/Aug		300252	362.10	
R4	HMRC - VAT reclaim 2014/15, part 2015	<b>934.96</b>			
R5	WCC - Lengthsman reclaim	<b>771.10</b>			
24	Salary, September		s/o	279.98	
25	HMRC - PAYE and NI, 2nd 1/4		300253	198.40	
26	SLCC - clerks conference, training		300254	184.80	30.80
	total for year to date	<b>7,250.44</b>		<b>7,381.97</b>	<b>484.04</b>

\*New cheque book issued by bank for use after 21/09/2015 in recognition of change of sort code.