

Bournheath Parish Council



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**SUMMONS TO MEETING: Members are summoned to attend
the next meeting of Bournheath Parish Council
To be held on WEDNESDAY 26th September 2018 at 7.30pm
at Bournheath Village Community Centre, Claypit Lane B61 9LA**

The meeting is open to all members of the public and the press.
Residents of Bournheath civil parish are welcome to attend and can address
the meeting if required during agenda item 4.

AGENDA

1. **Apologies:** To receive apologies and approve reasons for absence.
2. **Interests:** Members are required to declare any Disclosable Pecuniary Interests / Other Disclosable Interests and are reminded to update their entry on the Register of Interests if necessary
3. **Dispensations: having declared an interest, members may apply for a dispensation, where appropriate, to stay in the meeting, to speak / speak and vote.** The dispensation must be in writing, stating the reason for wishing to stay in the meeting, and delivered to the Clerk before the start of the meeting; members will consider any dispensations so received at this point.

NB. Agenda items 4 - 6 relate to contributions from members of the public and provide an opportunity for the council to receive information, there is no expectation to enter into discussion or debate.

4. **Public Participation / Question Time:** At the discretion of the Chairman members of the public will be invited to speak and/or question the Parish Council on issues relating to this Agenda or raise issues for future consideration. (Time allowed up to 15 min)

5. County Councillor and District Councillor Reports:

An invitation is issued to Bromsgrove District Council member for Belbroughton and Romsley ward (Cllr C Allen-Jones and Cllr M Sherrey), and Worcestershire County Council member for Woodvale division (Cllr S Webb) to attend the meeting to report on the work they do on behalf of residents and update the parish council with regard to their respective authorities.

6. Reports from community associates:

- a) **Parish Paths Warden** - Cllr S Westwood
- b) **Neighbourhood Watch Co-ordinator** – Matthew Guest
- c) **Wildmoor Residents** – Cllr Karen May
- d) **Bournheath Village Community Centre report** - Cllr K Drew

7. **Previous minutes:** to approve the minutes of the Parish Council Meeting held 31/07/2018

8. **Chairman's Report:** Cllr J Warwood to report

9. Progress Reports from the Clerk: including

- a) BVCC Wi-Fi update, carried forward
- b) Any other related matter including **Correspondence received** since last meeting

10. Neighbourhood Plan BPC – set date for meeting to determine level of community interest, carried forward

11. Welcome Pack - Members to review, carried forward

12. Finance:

- a) **Financial Status report:** the current financial position will be reported to the meeting
- b) **Review of current Budget and spend to date, to propose items for next year's budget and set date for budget review**
- c) **Bills for payment:** a list of the bills to be paid will be circulated at the meeting

13. Planning:

- a) To consider any planning applications arising since last meeting:
18/00951/FUL Land at Highfield, Claypit Lane Bournheath
- b) To discuss any enforcement issues arising since last meeting, if any

14. Governance:

- a) **Chairman to sign bank mandate**, carried forward

15. Environmental Matters:

- a) **Lengthsman** – Work schedule and training – email circulated to Cllrs 19/09/2018
- b) **Highways** – update on HGV issue by Cllr Marshall, carried forward

16. Members to suggest matters for consideration at next parish council meeting

17. Date, time and venue of next Parish Council meeting: Wednesday 31st October 2018, 7.30pm at Bournheath Village Community Centre.

Angela Barnes, 21st September 2018
Clerk to Bournheath Parish Council

Parish Councillors - Cllr J Warwood (Chairman), Cllr A Hewston (vice-Chairman), Cllr K Drew, Cllr S Hall, Cllr C Marshall, Cllr K May, Cllr S Westwood
