



Bournheath Parish Council

Parish Council Meeting

Wednesday 13th January 2021, 7.30pm

Held virtually by zoom due to the Coronavirus Lockdown

Councillors present:

Cllr Andrew Hewston (Chairman), Cllr Louise Colley, Cllr Sara Ffoulkes, Cllr Matthew Guest Cllr Peter Trueman, Cllr Steve Westwood, Country Cllr Shirley Webb

In attendance:

No members of the public

Clerk: Angela Barnes

1. Apologies

Councillor Karen May (Vice Chairman)

2. Declarations of interest

No declarations of interest were made at this time.

3. Dispensations requested

None

4. Public Participation / Question Time

None

5. County Councillor and District Councillor reports

a) County Cllr S Webb reported on the following:

The volume of testing has increased across the county and a Lateral Flow Test will be carried out on university students. A Vaccination Centre opened at Parkside last week and another will open 25th January at the Artrix. There has been a shortage of vials not vaccine. Schools will remain closed for the foreseeable future.

County Cllr Webb agreed to follow up on the street lighting issues. When asked about the rumours that council tax increases across the country were to fund London Transport, she confirmed that it was simply not true.

b) District Cllr Margaret Sherrey and District Cllr Karen May were unable to attend. No report.

6. Reports from Community associates

a) Neighbourhood Watch Co-ordinator: Cllr Guest confirmed that the parish had been extremely quiet. B Hewitt had made him aware of £50 that had been sitting in an old NW bank account, Councillors will decide on how it can be best spent. Cllr Ffoulkes advised that other parts of Bromsgrove had reported mail being stolen from roadside post boxes.

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Chairman's initials

AH

- b) **Bournheath Village Community Centre (BVCC):** Cllr Colley advised that bricks over the windows were loose and there were no lintels. Cllr May has contacted Eric Jenkins and he has agreed to rectify the problem. A builder's quote for the toilet upgrade is expected soon. The AGM was held in November, two Trustees stood down, June Maw joined the committee and Natalie Morrison has expressed an interest in joining. The Trustees voted to increase the Lottery Membership fee to £25, the first increase in many years.
- c) **Parish Footpaths:** Cllr Trueman advised that Patrick White of WCC has still not replied to his emailed that was sent in November. Overgrown vegetation on PROW 511 has been cut back by the Probation Service and they have made a good job of it. Clerk was asked to pass on the Councillor's thanks. Signs are needed for the PROW sited at the rear of the hall to the motorway bridge.
7. **To confirm the accuracy of the minutes of the Parish Council Meeting held 11/11/2020**
The minutes were accepted as a true and accurate record of what took place and would be signed by the Chairman ASAP.
8. **Chairman's Report**
The Chairman stated that two of the pubs are again offering Takeaways and should be supported to help them survive. Improved Broadband is on the way, CASS have started laying cables in the area, this is much needed as many more residents are working from home. Bumblehole Foods will replant the planters by the village signs.
9. **Progress reports from the Clerk:**
- a) The Clerk reported that BDC had planted the saplings around the edges of the recreation ground, but some more mature trees are needed. Cllr Hewston said he would speak to the owner of Willowbrook to see if he could provide some fruit trees at a good price.
- b) **Any other items of correspondence:**
Councillors have been advised on emails received throughout the month.
Cllr Westwood asked if it was possible to investigate the cost of training, for the use of the defibrillator. Cllr Ffoulkes added that St John's Ambulance have a 4-minute video available Online. Residents to be consulted after Covid restrictions are eased.
10. **Finance:**
- a) The meeting was advised of the current financial position as per bank reconciliation, copy attached, was **APPROVED**
- b) A review of the current budget and spend to date was carried out, copy attached, was **APPROVED**
- c) Council **AGREED** the payments as per list attached and cheques were to be signed ASAP
- d) Council **AGREED** the Budget, copy attached
11. **Planning:**
- a) **The following application was considered: -**
20/01445/FUL – 51 Dodford Rd – single storey rear extension
The Councillors had no material concerns with the application, so had no objections. Cllr Trueman asked the Clerk to contact Alvechurch PC for an update on their challenge regarding the approval given by BDC to allow building outside the village envelope.
- b) **No Enforcement matters to consider.**
12. **Purchase of Lease for BVCC** A lengthy discussion took place:
Worcestershire County Council gave Bromsgrove District Council the land and attached covenants that BDC needed to maintain a nine-foot chain link fence. That no longer exists so it appears that BDC may be in breach of contract. In turn, BDC issued a lease to the Trustees
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of BVCC, with a condition that they needed to maintain a stock proof fence, thus moving the onus.

When BPC approached BDC to purchase the lease and obtain valuations, it was assumed that the land included in the lease ought to be the same as the land included in the sale. It was only when final paperwork was sent by BDC to Kidwells (Solicitors acting for BPC) that BPC were informed that the entrance/access was to be retained by BDC.

This causes several issues:

The BVCC users need frequent access (BDC need infrequent access to the recreation ground)
The gate belongs to BPC, it was purchased and erected by BPC after a Police incident.
The gate needs to be locked when the hall is not in use (insurance and to prevent Travellers taking over the site)

Do BDC intend to purchase the gate from BPC?

How do they intend to manage the daily opening and closing of the gate?

Should a second gate be considered? Is that even possible due to the bend in the road?

Members finally **agreed** to go back to BDC once more, to try to buy the land including the entrance, as they were misled by BDC

Members **agreed** to invite District Cllr M Sherrey to a meeting to provide her with all the facts.

13. Matters for consideration at next meeting

Members to email the Clerk with suggestions.

14. Date and time of next meeting

A virtual Parish Council Meeting was scheduled for Wednesday 10/02/2021 at 7.30pm via ZOOM

This meeting ended at 9.59pm.

.......... Chairman

.....11/21/21..... Date

Agenda items 10 a, b, c & d

Bournheath Parish Council: bank reconciliation and budget comparison to 12/01/2021 and Budget for 2021/2022

See below

BANK RECONCILIATION as at 12/01/2021					
Opening balance at start of year	30,952.54		At Unity Trust Bank 12/01/2021		35,805.07
Add receipts	11,226.75				
	42,179.29				
Less payments	7,377.53		Less/add unrepresented		1,003.31
	34,801.76				34,801.76
					-
BUDGET COMPARISON					
To 12/01/2021					
	<u>Budget 20/21</u>		<u>Rec'd to date</u>		u/p's
<u>Receipts</u>					
Precept	10,680.00		10,680.00		
Funding - Compensation				300475	
Lengthsman	1,900.00		546.75	300476	322.50
Interest	-			300480	260.81
From reserves/other	20,000.00			300481	420.00
VAT refund	600.00				
	33,180.00		11,226.75		
<u>Payments</u>	<u>Budget 20/21</u>		<u>Spent to date</u>		
Salary	3,700.00		3,024.48		
Clerical expenses (travel)	50.00		-		
Admin includes election costs	1,673.00		103.99		
Hall hire	277.00		-		1,003.31
Chairman's allowance	100.00		25.00		
Subs	300.00		288.47		
Insurance	300.00		272.91		
Audit	230.00		85.00		
Training	800.00		-		
Lengthsman	2,500.00		903.00		
Projects	20,000.00		1,770.80		
Grants	1,500.00		75.00		
Highways	1,100.00		420.00		
VAT	600.00		408.88		
	33,130.00		7,377.53		

V/R. No.	Name	Reason	Chq no.	Exp Total
027	Tsohost	Lite Hosting 15/01/21 – 14/01/22	300480	17.99
028	Mrs A Barnes	Salary, Jan 2021	300480	242.82
029	Stephen Rudge	7 x Grass Cutting	300481	420.00

2021/22 BUDGET AGREED AT MEETING HELD 13/01/2021

	Approved	Actual	Budget	AGREED	
	Budget	R and P	Adjustment	Budget	Ref:
Receipts	For 2020/21	to date	For 2020/21	for 2021/22	
Precept	10,680	10,680	10,680	10,680	a
Funding - Compensation					b
Lengthsman	1,900	547	1,367	1,900	c
Interest		-	-		d
From Capital Reserves/ Other	20,000	-	-	22,000	e
VAT	600	-	409	600	f
	33,180	11,227	12,456	35,180	
Payments					
Salary	3,750	3,024	3,692	3,750	g
Clerical expenses	50	-	-	50	h
Admin (inc election costs)	1,673	104	420	1,745	i
Hall hire	277	-	-	205	j
Chairman's allowance	100	25	25	100	k
Subs	300	288	288	300	l
Insurance	300	273	273	300	m
Audit (Accounts & GDPR)	230	85	85	230	n
Training	800	-	-	800	o
Lengthsman	2,500	903	1,419	2,500	p
Projects	20,000	1,771	1,771	22,000	q
Grants	1,500	75	75	1,500	r
Highways / general maintenance	1,100	420	420	1,100	s
VAT	600	409	409	600	t
Totals	33,180	7,377	8,877	35,180	

Est for the year if Lengthsman able to work

Current Year

Still to pay:
2* £243 Feb to Mar 2021
1* £182 PAYE Mar 2021

Future Elections costs
Bank Charges £18 x 4
Data Protection Reg Fee £35
Domain name £90
Parish Online £36
Printer Ink & Paper £50
Stamps & Envelopes £10
McAfee Anti Virus Software £130

All meetings online due to COVID19

Still approx £129 x 4 to pay
Dec 2020 to Mar 2021

£780 Grass Cutting usually

AH