

Bournheath Parish Council

Parish Council Meeting

Wednesday 9th June 2021, 7.30pm

Held at Bournheath Village Community Centre

Councillors present:

Cllr Andrew Hewston (Chairman), Cllr Louise Colley (Vice Chairman), Cllr Sara Ffoulkes, Cllr Matthew Guest and Cllr Peter Trueman

In attendance:

No members of the public

Clerk: Angela Barnes

1. Apologies

Cllr Karen May, Cllr Steve Westwood, County Cllr Shirley Webb

2. Declarations of interest

None

3. Dispensations requested

None

4. Public Participation / Question Time

None

5. County and District

County Councillor Shirley Webb submitted this report:

I have reported the junction of Fairfield Road and Claypit Lane and requested patching and re lining.

The new signs have gone up on Dordale Road

The recent Police meeting was well attended at the village hall. We will start again with PACT meetings as soon as we can and will invite the Parish, Police, District and County councillors too.

Should you have any issues outstanding please do let me know.

District Councillors did not submit any reports

6. Reports from Community associates

a) **Neighbourhood Watch Co-ordinator:** Cllr Guest had very little to report, thankfully all quiet in and around the parish.

b) **Bournheath Village Community Centre (BVCC):** Cllr Colley advised that the repairs over the windows had still not yet been carried out. Cllr May to contacted Eric Jenkins. Some

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users returned mid-May (Canine Massage and two art groups) A new user (Moo Music) started in April and a dance class is trying out the venue 10th June. A restart grant had been received from BDC.

- c) **Parish Footpaths:** Cllr Trueman advised that he had re-walked several of the footpaths and found that none of the issues reports to WCC had yet been rectified.

7. **To confirm the accuracy of the minutes of the Annual Parish Council Meeting held 12/05/2021**

The minutes were accepted as a true and accurate record of what took place and were signed by the Chairman.

8. **No Chairman's Report**

9. **Progress reports from the Clerk:**

- a) The Clerk and Cllr May had visited Jan Hewett and it was agreed that a plaque should be put on the bench at Five Ways where Bryan used to sit and chat.

b) **Any other items of correspondence:**

Councillors have been advised on emails received throughout the month, in particular the drainage design, put forward by Fiona McIntosh.

10. **Finance:**

- a) The meeting was advised of the current financial position as per bank reconciliation, copy attached, was **APPROVED**.
b) A review of the current budget and spend to date was carried out, copy attached, was **APPROVED**
c) Council **AGREED** the payments as per list attached and cheques signed

11. **Planning:**

- a) **No new applications to considered: -**
21/00021/FUL – 42 Fairfield Rd still pending a decision
b) **No Enforcement matters to consider.**

12. **Parking and destruction of verges**

Cllr Trueman advised that during the wet weather, mud had been running down the road but roads not so bad now dry.

This was discussed with the Police when they held an event at BVCC, they said that unless damage could be proved, or emergency vehicles were hindered, very little could be done.

13. **Review of the council's Emergency Plan**

The Clerk was asked to contact names on the list and ascertain who was willing to stay on. To email residents for volunteers and re-stock the emergency box with water, batteries...

14. **Program of spend** – Members asked the Clerk to keep chasing BDC to get the play area equipment painted and a fence erected. The Lengthman to be asked to pressure wash and paint the benches. Cllr Guest to investigate wi-fi options for the community centre.

15. **Purchase of Lease** – Members agreed to one final try. Clerk to arrange a face to face meeting with BDC (not the Legal Team but whoever is driving this) regarding the impasse over the BVCC lease. Points to be raised: access, PC own the gate, BVCC operate the opening and closing, security issues and insurance. New lease: length, cost per annum, conditions

16. **Matters for consideration at next meeting**

Review of wi-fi options, Clerk's pay and bench

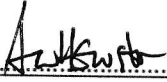
Members to email the Clerk with suggestions.

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17. Date and time of next meeting

A Parish Council Meeting was scheduled for Wednesday 14/07/2021 at 7.30pm at Bournheath Village Community Centre

This meeting ended at 9.20pm.

 Chairman

14/7/2021 Date

Agenda items 10 a, b & c

Bournheath Parish Council: bank reconciliation and budget comparison to 10/03/2021

See below

BANK RECONCILIATION as at 09/06/2021					
Opening balance at start of year	34,183.23		At Unity Trust Bank 09/06/2021		38,741.20
Add receipts	5,786.25				
	39,969.48				
Less payments	2,549.28		Less/add unpresenteds		1,321.00
	37,420.20				37,420.20
				-0.00	
BUDGET COMPARISON					
To 09/06/2021					
	<u>Budget 20/21</u>		<u>Rec'd to date</u>		<u>u/p's</u>
Receipts					
Precept	10,680.00		5,340.00		
Funding - Compensation					
Lengthsman	1,900.00		446.25	300489	319.50
Interest	-			300494	129.00
From reserves/other	22,000.00			300495	33.90
VAT refund	600.00		-	300496	290.00
	35,180.00		5,786.25	300497	181.80
				300498	242.82
				300499	72.00
Payments	<u>Budget 20/21</u>		<u>Spent to date</u>	300500	51.98
Salary	3,750.00		910.26		
Clerical expenses (travel)	50.00		16.20		
Admin includes election costs	1,745.00		64.10		
Hall hire	205.00		72.00		1,321.00
Chairman's allowance	100.00		-		
Subs	300.00		282.04		
Insurance	300.00		273.96		
Audit	230.00		85.00		
Training	800.00		-		
Lengthsman	2,500.00		738.50		
Projects	22,000.00		-		
Grants	1,500.00		-		
Highways	1,100.00		51.98		
VAT	600.00		55.24		
	35,180.00		2,549.28		

V/R. No.	Name	Reason	Chq no.	Exp Total
009	Mrs A Barnes	Stamps and Ink	300495	33.90
010	ND Williamson	Lengthsman, May 2021	300496	290.00
011	HMRC	PAYE first quarter	300497	181.80
012	Mrs A Barnes	Salary, June 2021	300498	242.82
013	BVCC	Hall Hire May, June and July 2021	300499	72.00
014	Mr S Hall	Plants for the village planters	300500	51.98