



Bournheath Parish Council

Parish Council Meeting

Wednesday 8th September 2021, 7.30pm

Held at Bournheath Village Community Centre

Councillors present:

Cllr Andrew Hewston (Chairman), Cllr Louise Colley (Vice Chairman) and Cllr Peter Trueman

In attendance:

No members of the public

Clerk: Angela Barnes

1. Apologies

Cllr Karen May, Cllr Sara Ffoulkes, Cllr Matthew Guest, Cllr Steve Westwood, County Cllr Shirley Webb

2. Declarations of interest

None

3. Dispensations requested

None

4. Public Participation / Question Time

None

5. County and District Reports

None received

6. Reports from Community associates

a) **Neighbourhood Watch Co-ordinator:** No report

b) **Bournheath Village Community Centre (BVCC):** Cllr Colley advised that August had been a quiet month for bookings. Seasons Art and Moo Music sessions would resume in September. No Christmas Fair would be held, as only 6 stallholders had shown an interest in attending. A quiz is being considered for Spring 2022. The committee expressed their gratitude to Cllr Guest for the detailed wi-fi feasibility study but had postponed deciding until 2022 when hopefully regular hirers will return. A coffee morning and table tennis evening are planned for 15th September 2021. Brickwork has still not been repaired above the windows.

c) **Parish Footpaths:** Cllr Trueman has reported the following PROW issues to WCC path 505 cuts the corner of the field, but the farmer is ploughing across the PROW, path 502 does not follow the route and the stile is broken on the unofficial path. The 2000 temporary 10-week diversion around the landfill site has never reverted to the official route.

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Chairman's initials

AT

7. **To confirm the accuracy of the minutes of the Annual Parish Council Meeting held 14/07/2021**

The minutes were accepted as a true and accurate record of what took place and were signed by the Chairman.

8. **The Chairman** had nothing to report.

9. **Progress reports from the Clerk:**

- a) BDC had been contacted for an update on the temporary dwelling permission. Paul Murphy to contact the applicants
- b) The purchase of a new memorial bench was AGREED, the Clerk was asked to liaise with the Lengthsman and then place an order.
- c) The Chairman agreed to arrange for an electrician to meet the Clerk at the BVCC to ensure that a suitable site was available for a new defibrillator prior to placing an order.
- d) **Any other items of correspondence:**
Councillors had been advised on emails received throughout the month.

10. **Finance:**

- a) The meeting was advised of the current financial position as per bank reconciliation, copy attached, was **APPROVED**.
- b) A review of the current budget and spend to date was carried out, copy attached, was **APPROVED**.
- c) Council **AGREED** the payments as per list attached and cheques signed

11. **Planning:**

- a) **The members formally AGREED within meeting, the applications considered during the summer break**
- b) **The Sandy Lane Quarry application was discussed**, the 5 – 7 year operation would start with further sand extraction, then backfill with inert material and the ground would be levelled afterwards. Foreseen problems: control of the inert materials and increase in HGV traffic (mud on roads and damage to road surface).
Locals have attributed the high cancer rate in the area to past quarry activity!
Suggested conditions: Wheel wash on exit and a nature reserve once levelled.
- c) **No Enforcement matters to consider.**

12. **Autumn Newsletter** was reviewed, a coffee morning to be held 16th October 2021 was added and content was **AGREED**

13. **Communications webinar** – Cllr Colley and the Clerk had found this very useful, other members were urged to listen to the recorded session. Members AGREED to fund taster sessions and introduction courses in yoga etc at the BVCC.

14. **The following Grants were AGREED:** Victim Support £50 and Citizen Advice Bureau £100

15. **Purchase of Lease for BVCC**

No progress since the meeting with BDC 06/07/2021. BDC refuse to have direct communication with the parish council members, instead insisting that all communications are dealt with by both parties' solicitors (BPC to pay both parties fees). BDC are forcing BPC to accept all the conditions. Alternative would be to walk away but at the end of the lease, not only the land, but also the newly refurbished building would revert to BDC. Future lease payments could then be substantially higher, if BDC are prepared to enter a new lease. The current condition "only a village hall to stand on the site" applies to this lease, BDC could do

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whatever they please on the site.


16. Matters for consideration at next meeting

Members to focus on lease.

17. Date and time of next meeting

A Parish Council Meeting was scheduled for Wednesday 13/10/2021 at 7.30pm at Bournheath Village Community Centre

This meeting ended at 9.30pm.

 Chairman

13/10/2021 Date

Agenda items 10 a, b & c

Bournheath Parish Council: bank reconciliation and budget comparison to 08/09/2021

See below

BANK RECONCILIATION as at 08/09/2021					
Opening balance at start of year	34,183.23		At Unity Trust Bank 08/09/2021		38,335.56
Add receipts	8,142.25				
	42,325.48				
Less payments	5,027.24		Less/add unrepresented		1,037.32
	37,298.24				37,298.24
				-0.00	
BUDGET COMPARISON					
To 08/09/2021					
	<u>Budget 20/21</u>		<u>Rec'd to date</u>		u/p's
<u>Receipts</u>					
Precept	10,680.00		5,340.00	300506	500.00
Funding - C Cllr S Webb			1,000.00	300507	294.50
Lengthsman	1,900.00		1,802.25	300508	242.82
Interest	-				
From reserves/other	22,000.00				
VAT refund	600.00		-		
	35,180.00		8,142.25		
<u>Payments</u>	<u>Budget 20/21</u>		<u>Spent to date</u>		
Salary	3,750.00		1,638.72		
Clerical expenses (travel)	50.00		16.20		
Admin includes election costs	1,745.00		82.10		
Hall hire	205.00		72.00		1,037.32
Chairman's allowance	100.00		-		
Subs	300.00		282.04		
Insurance	300.00		273.96		
Audit	230.00		85.00		
Training	800.00		-		
Lengthsman	2,500.00		2,173.00		
Projects	22,000.00		-		
Grants	1,500.00		-		
Highways	1,100.00		299.48		
VAT	600.00		104.74		
	35,180.00		5,027.24		

V/R. No.	Name	Reason	Chq no.	Exp Total
021	J I Heritage	Ditch on Doctors Hill	300506	500.00
022	ND Williamson	Lengthsman, August 2021	300507	294.50
023	Mrs A Barnes	Salary, September 2021	300508	242.82