



Bournheath Parish Council

TRAINING POLICY

Bournheath Parish Council (the Council) is committed to ensuring that its staff and members are trained to the highest standard and are aware of the latest legislation that applies.

The training is to be on-going and sufficient amounts are to be budgeted each year to facilitate the necessary training and attendance at conferences relevant to office.

New members to the Council are encouraged to attend the induction training course within the first twelve months of office. Refresher courses are then available annually.

The principles of the National Training Strategy for Town and Parish Councils are recognised as an excellent strategy for the Council.

The Council will pay the annual subscription to both NALC (National Association of Local Councils) and WorcsCALC (Worcestershire County Association of Local Councils) to enable both the clerk and councillors to take advantage of the training, advice and support offered.

The Council will be responsible for ensuring that the training needs of the Clerk and other paid staff (eg Lengthsman) are met and will evaluate this on a yearly basis.

The Clerk will make Council members aware of available training; members should also notify the Chairman of any specific training courses being offered that would support their training needs.

The Council will be responsible for monitoring the effectiveness of any training.

Adopted May 2011
Revised February 2022
Next Review February 2024