Bournheath Parish Council

Correspondence to:
Ro Hardeman, Clerk
e-mail: clerk@bournheath-pc.gov.uk, mobile: 07960 424668, website: www.bournheath-pc.gov.uk

Parish Councillors:
L Colley (Vice Chair), G Davies (Chair), M Guest, P Hughes, K May, S Moir.

To Members of Bournheath Parish Council,

Notice is hereby given that the next meeting of Bournheath Parish Council is to be held on Wednesday 10th September 2025 commencing at 7.00pm.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting. The meeting is open to the press and members of the public to put questions or raise concerns regarding matters on this agenda or for future consideration.

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the Clerk know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recordings and photograph equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photograph or asking people to repeat statements for the benefit of the recording. You may not make oral commentary during the meeting. The Chair has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting. Please see our policy on Recording at Meetings available on our website for further details.

Please note that members of public exercising their right to speak during Public Question Time may be recorded.

AGENDA

1 Apologies

To receive apologies and approve reasons for absence.

2 Declarations of interests

a) Register of Interests - Councillors are reminded of the need to update their Register of Interests
b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature
c) To declare any Other Disclosable Interests in items on the agenda and their nature. Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of Paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

3 Dispensations

Having declared a Disclosable Pecuniary Interest, members may apply for a dispensation. A completed dispensation form must be delivered to the Clerk before the start of the meeting; members will consider any dispensations so received at this point.

The meeting will be adjourned for Public Question Time

The time allocated is at the discretion of the Chair. Residents are invited to air any views and question the Parish Council on issues on this Agenda, or raise issues for future consideration, at the discretion of the Chair. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting and will not form part of the minutes (Time allowed up to 15 min).

4 Planning

Planning applications:

Application ref	25/00760/CPL
Application type	Certificate Proposed Lawful Use/Dev
Date accepted	04 Jul 2025
Expiry date	2 August 2025
Location	4 Mount Road Fairfield Worcestershire B61 9LW
Proposal	Single storey side extension with 4.7m width. Height to ridge of 3.9m

Planning decisions:

Application ref	25/00290/FUL
Location	Whiting Landscape Wildmoor Lane Catshill Worcestershire B61 0RJ
Proposal	Erection of single storey ancillary extensions to existing commercial offices
Decision	Full Application Granted

Application ref	23/01138/FUL
Location	42 Fairfield Road Bournheath Worcestershire B61 9JN
Proposal	Creation of a single detached dwelling with private garden and two parking spaces and associated alterations to existing driveway
Decision	Full Application Granted

5 County Councillor and District Councillor Reports

a) Worcestershire County Council	Cllr M Dunkley
b) Bromsgrove District Council	Cllr K May/Cllr S Nock

6 Approval of Minutes: 9th July 2025 Chair

7 Chair's Report Cllr G Davies

8 Reports from community associates

a) Neighbourhood Watch Co-ordinator	Cllr M Guest
b) Village Community Centre	Cllr L Colley
c) Footpath's Warden Report	Cllr G Davies

9 Project reports

a) Woodland and flood prevention project	Clerk
b) Planters	Cllrs PH, MG, GD
c) Doctors Hill/Dodford Road Noticeboard	Cllr M Guest
d) Summer Fete 2025	Cllr S Moir
e) Defibrillator (Dodford Road)	Clerk
f) Autumn 2025 Newsletter	All
g) Dog waste bags/dispensers	Clerk

10 Clerks Parish report and Finance review

a) Lengthsman update
b) Bank reconciliation - to approve bank reconciliation statement
c) Authorisation of payments - review and approval of monthly receipts and payments
d) Quarterly 1 finance review and approval by Cllr S Moir (Apr – June 2025)

11 Parish flag for Tuppenny Cake

Following a suggestion at the June meeting, Cllrs to discuss the introduction of a village flag to fly on Tuppenny Cake.

12 Replacement of existing VAS sign on Doctors Hill

The current VAS sign is obsolete. The unit is battery powered and cannot be upgraded to a solar power. The unit requires replacement as repairs are not feasible for this model.

13 Reports from Parish Councillors

Each councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. This item is not for debate or decision making but for future Council/community development.

14 Date, time and venue for next Parish Council Meeting

The next meeting is to be held on 8th October 2025 at 7.00pm, Bournheath Community Centre.

Ro Hardeman
Clerk and Responsible Financial Officer, Bournheath Parish Council
3rd September 2025