Bournheath Parish Council

Correspondence to:
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Parish Councillors:
L Colley (Vice Chair), G Davies (Chair), M Guest, P Hughes, K May, S Moir and M Stepin.

To Members of Bournheath Parish Council,

Notice is hereby given that the next meeting of Bournheath Parish Council is to be held on Wednesday 10th June 2026 commencing at 7.00pm.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting. The meeting is open to the press and members of the public to put questions or raise concerns regarding matters on this agenda or for future consideration.

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the Clerk know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recordings and photograph equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photograph or asking people to repeat statements for the benefit of the recording. You may not make oral commentary during the meeting. The Chair has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting. Please see our policy on Recording at Meetings available on our website for further details.

Please note that members of public exercising their right to speak during Public Question Time may be recorded.

AGENDA

1 Apologies

To receive apologies and approve reasons for absence.

2 Declarations of interests

a) Register of Interests - Councillors are reminded of the need to update their Register of Interests
b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature
c) To declare any Other Disclosable Interests in items on the agenda and their nature. Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of Paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

3 Dispensations

Having declared a Disclosable Pecuniary Interest, members may apply for a dispensation. A completed dispensation form must be delivered to the Clerk before the start of the meeting; members will consider any dispensations so received at this point.

The meeting will be adjourned for Public Question Time (up to 15 minutes)

The time allocated is at the discretion of the Chair. Residents are invited to air any views and question the Parish Council on issues on this Agenda, or raise issues for future consideration, at the discretion of the Chair. There is no expectation on the council to respond to any comments made at this time.

Members of the public may not take part in the meeting itself. This period is not part of the formal meeting and will not form part of the minutes (time allowed 15 minutes).

4 Planning

Applications:

Application ref	26/00502/FUL
Application type	Full application
Application validated	Fri 15 May 2026
Expiry date	Mon 15 June 2026
Location	Bumble Hole Poultry Farm, B61 9JA
Proposal	Demolition of existing industrial units buildings and construction of a new single-storey industrial unit with associated yard, plant, and infrastructure works.

Application ref	26/00583/FUL
Application type	Full application
Application validated	Fri 29 May 2026
Expiry date	Mon 22 Jun 2026
Location	69 Fairfield Road, Bournheath, Worcestershire, B61 9JL

Proposal	Demolition of existing outbuildings and glasshouse and construction of two storey side extension and single storey rear extension.

Decisions:

Application ref	26/00226/PIP
Location	Land At Doctors Hill Bournheath
Proposal	Permission in principle of the erection of between 3no. and 5no. bungalows and houses
Decision	Permission in Principle Refusal

Application ref	25/01223/FUL
Location	4 Mount Road Fairfield Worcestershire B61 9LW
Proposal	Proposed side and rear extensions to bungalow with loft conversion to facilitate use of roof space with three dormer windows and a roof extension consisting of a hip-to-gable extension, with associated alterations and solar panels to the roof slope
Decision	Application Granted

5 County Councillor and District Councillor Reports

a) Worcestershire County Council — Cllr M Dunkley
   i) County Council update
   ii) Parish resident requests update
      (1) Traffic signs (speed and horse riding).
      (2) Flooding on Doctors Hill (The Nailers Arms)
      (3) Claypit Lane reinstatement of original road width.

b) Bromsgrove District Council — Cllr K May/Cllr S Nock
   i) District Council update
   ii) Parish resident requests update – no current issues

6 Approval of Minutes: 13th May 2026 — Cllr G Davies

7 Chair's Report — Cllr G Davies

8 Reports from community associates

a) Neighbourhood Watch Co-ordinator — Cllr M Guest
b) Village Community Centre — Cllr L Colley
c) Footpath's Warden Report — Cllr G Davies

9 Project reports

a) Flood prevention — Clerk
b) Playground - Community Play Audit & Investment Strategy — Clerk
c) Bournheath Village Community Centre lease — Clerk/Cllr L Colley
d) Bournheath Summer Fete (Saturday 13th June) — Cllr S Moir

10 Clerks Parish report and Finance review

a) Lengthsman update and Councillor requests
b) Authorisation of payments - review and approve receipts and payments
c) Bank reconciliation - to approve submitted statement

d) Finance approval; as per the Clerk's contract and as flagged in the recent internal audit: *"Does the council pay the HMRC agreed £6 per week Home Working Allowance (if no parish office)?":*
The Council to review and resolve the payment of £6 per week Home Working Allowance as stated in the Clerk's current contract and flagged by Auditor in the 2025/2026 IA return.
e) Office correspondence – no items for consideration.

11 Reports from Parish Councillors
Each councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. This item is not for debate or decision making but for future Council/community development.

12 Date, time and venue for next Parish Council Meeting
The next meeting is to be held on 8th July 2026 at 7.00pm, Bournheath Community Centre.

Ro Hardeman
Clerk and Responsible Financial Officer, Bournheath Parish Council
3rd June 2026